## HAZI A.K.KHAN COLLEGE

ESTD: 2008

P.O + P.S.- Hariharpara . Dist.-Murshidabad Pin-742166

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Date: 02.06.2018

Memo No.:

From: Teacher-in-Charge

## NOTICE

In concurrence with instruction of Respected Teacher-in-Charge, this is notified to all the members of IQAC, Hazi A. K. Khan College that a meeting will be convened on behalf of the newly formed IQAC on 05.06.2018 at the Chamber of the Principal from 2.30 pm onwards. All concerned are requested to attend the meeting.

## Agenda:

- 1. To welcome newly formed committee of IQAC.
- 2. To take initiatives for newly introduced CBCS.
- 3. To Purchase books for library as per CBCS syllabus.
- 4. To prepare Master Routine and Academic Calendar.
- 5. To initiate NAAC related activities.
- 6. To observe days of National / State importance and conduct cultural & sports activities.
- 7. To motivate NSS unit of the college in conducting programmes within and beyond the college.
- 8. Misc.

Bidisha Munshi Coordinator, IQAC Hazi A.K.Khan College

Dr. Krishnendu Munsi Coordinator, IQAC Hazi A. K. Khan College